



Indiana Department of Education  
SUPPORTING STUDENT SUCCESS

## 2011-2012 SES Provider Application Questions and Answers #5 *February 11, 2011*

### Question #1

In Part Three, Section III of the SES application, there is mention of proof of liability insurance. Is there an amount of coverage required? I'm assuming the coverage amount could change upon approval, depending upon the school districts you establish tutoring relationships with.

### Answer #1

Please see the response provided to question #1 in SES Provider Application FAQs #2 dated January 7, 2011 | <http://mustang.doe.state.in.us/dg/ses/provider-application.html> .

### Question #2

The application states that all applications must be mailed and not hand delivered or faxed. The post office delivers mail by a 2 day process with a receipt showing the package was received, etc. Is this an acceptable method of mailing?

### Answer #2

Yes, as long as the application is mailed, applicants may mail their applications using any service provider they choose. In addition, please note that all applications must be "received" in IDOE's office by 4:00 p.m. (EST) on February 28, 2011.

### Question #3

Is the FCRR material that Reading First was based off of considered acceptable researched based material for the tutoring lessons in reading?

### Answer #3

During the review process, application reviewers will evaluate whether the materials and curriculum items applicants have selected and described are acceptable researched based materials for tutoring lessons. Since this determination is part of the application review process, IDOE cannot recommend or endorse materials applicants are considering.

#### **Question #4**

Do we need to be incorporated as an LLC to apply?

#### **Answer #4**

This question relates to Part Three Section III Question #1 of the application.

It may or may not be appropriate for your organization to be incorporated as an LLC. For the purposes of this application question, all applicants will need to determine what the type of organization they represent and submit the appropriate documentation (i.e. an Indiana business license, Certificate of Authority, Sole Proprietorship documentation, 501C3 status documentation, etc.).